



www.walthamchasepreschool.com

Waltham Chase Village Hall, Winchester Road
Waltham Chase, Hampshire SO32 2LX
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hello@walthamchasepreschool.com

Registered Charity: 1193831
Ofsted Number: 2673809

Registration Form

Childs Full Name: _____

Date of Birth: _____ Preferred name: _____

Parent Contact Information (details that you are happy for us to use to contact you):

Parent Name: _____

Address: _____

Postcode _____

Home No: _____ Mobile No: _____

Email address: _____

Session Information: We have staggered drop off and pick up times to help with childcare flexibility. These follow as:

Drop off times: 8:30am, 9:00am, 12:00pm.

Pick up times: 12:00pm, 1:00pm, 3:00pm.

Expected start date at Pre-

School: _____

Please indicate below the session times you would like:

	Monday	Tuesday	Wednesday	Thursday	Friday
Start:					
Finish:					

Funding: Please tick below to indicate which funding you will be claiming

- ☐ 2-years-old (disadvantage eligibility criteria)
- ☐ 2-years-old (working families eligibility criteria)
- ☐ 3 and 4-year-old Universal Entitlement (No code needed)
- ☐ 3 and 4-year-old (working families eligibility criteria for 30 hours)

Eligibility codes: You must have an eligibility code to claim Early Years Education funding either under the working family's eligibility criteria or for disadvantaged 2-year-old eligibility criteria. A code is not required for universal hours for 3 or 4-year-olds. You must obtain an eligibility code by 31 March, 31 August or 31 December in order to claim for the next funding period.

National Insurance number:		Eligibility code:	
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Hourly rate: For families who are not eligible for funding or would like additional hours to their funding, these will be charged at our hourly rate. This will be invoiced for at the beginning of each half term.

Hourly rate from 1st April 2024 – 31 March 2025 = £6.50. Hourly rate from 1st April 2025 – 31 March 2026 = £6.80

Enrolment fee: When a child starts at pre-school, we charge an enrolment fee which covers their settling in sessions, includes a t-shirt and a library book bag for our lending library. This is £30. Alternatively, families can opt out to paying the enrolment fee, but this means that all settling in sessions will be charged for at our standard hourly rate. All uniform will be purchased separately as well as their library bag. Please indicate below is you are opting in or opting out to paying the enrolment fee.

Paying enrolment fee? YES | NO Received by: _____ Date: _____

If yes, please indicate which t-shirt colour and size you would like

Red	Green	Blue	1-2yrs	3-4yr	5-6yrs
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Settling in plan. Each child is different and will require a settling in plan that is tailored to them, but it usually consists of a few sessions start at 30-60 minutes, building up to 1-2 hours and then to 3-6 hours depending on the child's planned session time. On the first visit, you and your child will be invited into pre-school to complete the induction paperwork. During this visit, the settling in plan will be made. The settling in session are important as it helps your child the become familiar with staff and the surroundings at a pace that works for them. We aim to ensure that every child who starts with us has a very positive experience.

Birth certificate: We are legally required to see your child's birth certificate prior to them starting Pre-school

Seen by: _____ Date: _____

Does your child have any of the following? It is important to us to ask this question as it means that we can

- ☐ Allergies
- ☐ Dietary requirements
- ☐ Medical conditions
- ☐ Additional needs

If you have ticked any of the above, please provide more information _____

To support us with future marketing, please let us know where you heard or found us: _____

Parent full name: _____

Parent Signed: _____ Date: _____